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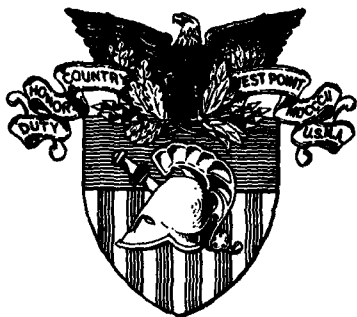
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A
Guide
to the
Microform Collections
of the
USMA Library

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This report Describes the various collections of the USMA Library, with reference books, collection guides, etc., identified. Provides information on scope and use, describes equipment, and subject access.		

A
Guide
to the
Microform Collections
of the
USMA Library

NOV 18 1980

A
Guide
to the
Microform Collections
of the
USMA Library

by
Michel Ridgeway
AudioVisual Librarian

USMA Library Bulletin no. 18

United States Military Academy
West Point, N.Y.
1980

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M. Ridgeway
West Point, N.Y.

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CHAPTER 1

MICROFORMS

Microform offers many advantages to library collections. Completeness, durability, and economy of space have prompted the USMA library to acquire substantial holdings in microform.

This pamphlet is written to acquaint the user with the depth and breadth of the Library's microform holdings. It will describe how to use the collections. It will also explain the different equipment at the patron's disposal.

Microform is the generic term for photo-reduction of printed or graphic material. In the USMA library, it is found in 4 formats: microfilm, microprint or micro-opaque, microfiche, and ultra-microfiche.

1. Microfilm. Microfilm is the most common of the microforms. 35mm or 16mm films are wound on reels. A typical reel may hold up to 1000 pages of print. Most of the library's holdings in journals, newspapers, and theses are reproduced in this format.

2. Microprint or micro-opaque. Microprint was an early type of microform, developed by the Readex, Inc., firm. Although it is relatively inexpensive to produce, it requires specialized reading equipment and is difficult to photocopy. Each sheet is 6"x9" and is stored in box-like containers on book shelves.

3. Microfiche is a 6"x8" sheet and holds 100 pages per sheet. This popular format offers compact storage and ease of use. Many government documents appear in this format.

4. Ultra-microfiche is the result of further refinement in optics that enable even more information to be reproduced on a single fiche. One 3"x5" fiche may contain up to 1000 pages. The collection of books and journals called the Library of American Civilization is in the ultra-microfiche format.



The Moore Wing

LOCATION OF MICROFORMS

The majority of microform holdings in the USMA library is in the Moore Wing, located in the southwest corner of the first floor adjacent to the Periodical Room. Here are located banks of microfilm cabinets, shelves of microprint and numerous readers for film, fiche and microprint. Most of the holdings in microfilm are journals or newspapers and are arranged alphabetically by title. Microprint and microfilm book collections are located on the south wall beyond the bound periodicals. There are various readers, mostly for microfilm, as well as for microfiche, microprint, and ultra-microfiche. A reader-printer is located in the Periodical Room. Guides and reference books to the various collections are shelved on the bookcase facing the entrance to the Moore Wing.

The Documents Collection also offers a substantial microform collection. Its microfilm holdings are stored in the west end of room 212, just outside the door of the Documents room. Again, cabinets hold film and fiche while microprint is arranged in its containers on book shelves. Also in room 212 are several microfiche, microfilm, and microprint readers. There is a reader-printer for microfiche and microfilm in the Documents room, as well as the library's only microprint copier.

The Special Collections and Archives Divisions, located on the 4th floor, have some of their resources in microfilm. Special Collections' microfilm holdings are located in the 4th floor stack area, outside the cage on the west wall. There is a microfilm reader-printer machine available for use.

USE OF MICROFORM EQUIPMENT

Microform equipment is relatively easy to use. Many of the machines have instructions posted on them. There is an on-off switch, a focus control, and an advance or rewind lever or knob.

Microfilm must be properly threaded to be used successfully. The film usually feeds from the top of the roll onto a empty reel. Insure that the film is properly threaded between the glass holders.



Microfiche or Microprint reader

Motorized readers are available for lengthy searches through many reels. Always rewind film after use as a courtesy to the next user.

The microprint readers may be used for either fiche or print. A switch gives the user the option of either format. Place the microcard face down on the glass receptical, the top of the microcard closest, and select the correct pages by manipulating the top glass cover.

Microfiche readers are the easiest to operate. Place the fiche right side up, title (top) side toward you, between the glass plates. The glass plate is moved to locate the appropriate page.

The library has photocopying machines for microfilm or microfiche full size "hard" copies. The expense of copies and the complexity of operation require that a staff member operate the reader-printers. Do not request copies of routine printed material which may be copied longhand. Maps, charts, graphs and the like are appropriate to request for copies. Decisions regarding exceptions to this policy will be made by the library staff.



Microfiche Reader

CHAPTER 2

BOOKS

The section of the pamphlet which follows will describe the microform collections of the USMA Library. Its resources may surprise many of our users. Many of the collections are not represented in the card catalog.

Early English Books, 1475-1640. (Moore Wing; 35mm Microfilm)

There are 26,500 titles on 1615 reels. It is based on A.W. Pollard and G.R. Redgrave's Short Title Catalog. This massive work encompasses the earliest days of printing continuing through the Renaissance and the Elizabethan period. One may find the earliest editions of Chaucer, Spenser, Shakespeare, More, Erasmus, and Bacon. Military, legal, royal and other public documents are included. Religious controversy, philosophy, and economic issues may also be examined.

Reference books:

Pollard, A.W. and Redgrave, G.R., Short Title Catalogue of English Books 1475-1640. (STC)
(Z2002.P77 1963 REF)

Titles of English Books 1475-1640.
(Z2002.W520 v.1, REF)

Early English Books, 1475-1640: a guide to the microfilm collection. (not cataloged; shelved in Moore Wing)

Early English Books, 1475-1640: a cross index.
(not cataloged; shelved in Moore Wing)

Pollard and Redgrave's STC is an author list. The user will find an alphabetic listing of an author's work, sub-arranged by title and date of publication. Each entry is assigned a unique number (e.g. 7045). This number is a key to locating the text so be sure to note it.



Moore Wing, South Wall.
Early English Books in Microfilm Cabinets;
Microprint containers on shelves

Titles of English Books is a title index to the STC. It does not provide the STC number so it will still be necessary to refer back to the STC.

Early English Books, 1475 -1640; a guide to the micro-form collection and Early English Books, 1475-1640; a cross index are both published by Xerox University Microfilms. The microfilm collection is not arranged in the same sequence as the Pollard and Redgrave STC. The guide lists the sequence in which the books were filmed and also notes the condition of the copy filmed. They are published in small paperback selections, rather than a single volume. The cross index is vital for locating the appropriate reel of microfilm. Example: Assume you wish to read John Donne's Poems in its earliest edition. On page 157 of Pollard and Redgrave's STC you note that the earliest edition was printed in 1633, and its STC number is 7045. Looking up 7045 in the Cross Index, on page 28, you note that STC 7045 is on reel 881. Reel 881 is then located in the microfilm cabinet and viewed. From 5-30 titles may be on a single reel, so the contents page at the beginning of each reel should be checked.

Early English Books, 1641-1700. (Moore Wing; 35mm Microfilm)

There are 25,795 titles available (50,000 when complete in 1990) on 1025 reels. It is based on Donald Wing's Short Title Catalogue of books printed in England..., 1641-1700. Just as Wing's bibliography was meant to continue Pollard and Redgrave, so does the microfilm collection. This is an interesting period of English history, covering the English Civil War, the execution of Charles I, the Commonwealth of Oliver Cromwell, the Restoration, and the Revolution of 1688. In literature, there are editions of Milton, Dryden, Bunyan, and the Restoration dramatists.

Reference Books:

Wing, Donald. Short-Title Catalogue of Books Printed in England 1641-1700. 3 vols. (Z2002.W5 REF; shelved in Moore Wing)

Titles of English Books, vol II, 1641-1700. (Z2002.W520 REF; shelved in Moore Wing)

Early English Books, 1641-1700; a guide to the microfilm collection (not cataloged; in Moore Wing)

Early English Books, 1641-1700; a cross index. (not cataloged; in Moore Wing)

Use of the collection is similar to Pollard and Redgrave. Wing is an author listing. Titles of English books is a title index to Wing. The guide to the collection lists the sequence in which the books were filmed and the condition of the book filmed. The cross index is essential in locating a specific title. One must keep in mind that in 1980, only 1/2 of the collection is available. Many titles have not yet been filmed. Example: assume you wish to read the first edition of John Bunyan's The Pilgrims Progress. The Wing number is B5557 (p. 212, Vol II) (Wing numbers have the first letter of the author's last name at the beginning of the number). The cross index reveals that this edition has not yet been filmed but that the second edition, B5558, has been filmed and is located on reel no. 206 (p. 19, Cross Index).

Both the Wing and the Pollard and Redgrave collections lack a subject access to the books therein. The student must know either the author or the title of the volume before he/she may effectively use the collection. Bibliographic guides to the period may be of some assistance, particularly the Bibliography of British History, (ZZ018.D25 REF) (Stuart Period) and (ZZ018.R28 REF) (Tudor Period)

The Thomason Tracts. (Moore Wing; 35mm microfilm)

George Thomason was a London bookseller who collected almost everything published during the period of the English Civil War and Commonwealth, 1640-1661. Many of the items are pamphlets or leaflets; some 22,000 items have been filmed.

Reference Books:

Wing, Donald. Short Title Catalog of Books Printed in England, 1641-1700. 3 vols. (Z2002 .W5 REF; shelved in Moore Wing)

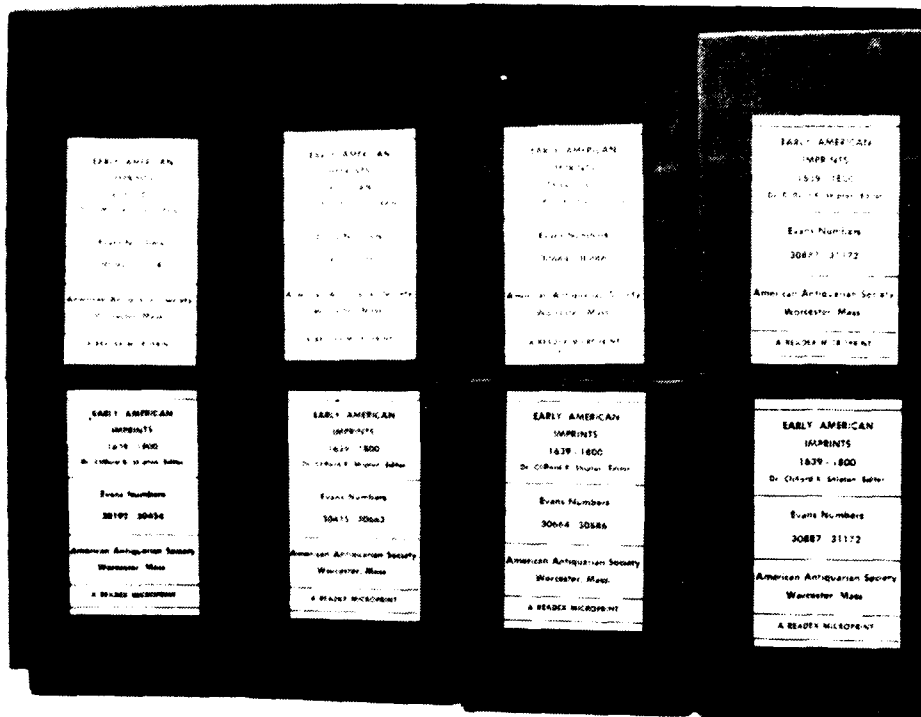
Catalog of the Pamphlets, Books, Newspapers and Manuscripts...collected by George Thomason 1640-1661. (ZS018 B85 1977 REF; shelved in Moore Wing)

The Thomason Tracts 1640-1661; an index to the microfilm edition of the Thomason collection of the British library. 2 vols. Pt 1 Thomason Tract Index. Pt 2 Wing Cross Index. (Z2018.T483 REF; shelved in Moore Wing)

Both the Wing bibliography and the Thomason catalog provide access to this collection. If the work cited is through Wing, one would use the Wing Cross Index to locate the specific reel on which the tract is filmed. If the title is located through the Thomason Tract bibliography, the Thomason Tract Index is a straight-forward guide to reel location. The Thomason Tracts are located in the far south end of the Moore Wing, adjacent to the Early English Books, 1641-1700 collection.

Early American Imprints, First Series (Evans) 1639-1800. (Moore Wing; microprint)

The library owns microform collections on American publishing which are analogous to the STC. Charles Evans's monumental work, American Bibliography, endeavored to list every book, pamphlet, and broadside published in the United States from 1639-1800.



Early American Imprints Containers

Fowler, Abraham, 1745-1815.

Works by this author printed in America before 1801 are available in this library in the Readex Microprint edition of Early American Imprints published by the American Antiquarian Society.

This collection is arranged according to the numbers in Charles Evans' American Bibliography.

Library of Congress

Information Card

Early American Imprints Guide Card
(Main card catalog)

The Readex Microprint edition of each book listed in the bibliography was authenticated by the American Antiquarian Society. There are approximately 42,000 titles in the collection providing a valuable resource in Colonial and Federalist American history.

Reference Books:

Evans, Charles, American Bibliography, 13 vols.
(Z1215 .E923 REF; shelved in Moore Wing)

Shipton, Clifford, and Mooney, James, National Index of American Imprints through 1800, 2 vols.
(Z1215 S495 REF; shelved in Moore Wing)

Evans's bibliography is arranged by year rather than author. The Shipton and Mooney set is alphabetic by author and is much more accurate than the Evans's bibliography. Shipton and Mooney claim Evans is only 90% accurate and omits 10,000 titles which have been uncovered since Evans published his work in 1903. The listing in Shipton provides the Evans number which is used to locate the microprint card. Anonymous works are arranged by title.

Example: John Adams's Thoughts on Government.
Page 4, vol 7 of Shipton and Mooney, shows three editions, 2 of 1776 and 1 of 1778, with Evans numbers 14640, 14639, and 20911 respectively. With these numbers one simply locates the appropriate microprint card. There is usually one title per card. They are sequentially arranged by Evans number. There are also guide cards in the USMA card catalog under an author's name or the title of an anonymous work. These guide cards are designed to alert the user to the existence of the microprint edition, not as a guide to specific books. Locating specific titles requires the use of the Evans or Shipton and Mooney bibliographies.

Early American Imprints, Second Series (Shaw-Shoemaker)
1801-1819. (Moore Wing; microprint)

The bibliographic effort of Charles Evans was continued by Ralph B. Shaw and Richard H. Shoemaker, who noted all editions of books, pamphlets, and broadsides printed in the United States from 1801-1819. The microprint edition of this bibliography runs to approximately 50,000 titles. The titles of the Shaw and Shoemaker series are arranged chronologically and follow the number of the entries of the year-by-year bibliography.

Reference Books:

Shaw, Ralph R. and Shoemaker, Richard H.,
American Bibliography; a preliminary check list
1801-1819. 23 vols. with title index. (Z1215
.S48 REF; shelved in Moore Wing.)

Taken together, the microprint edition of the Evans and Shaw and Shoemaker bibliographies provide the USMA library with an exceptional resource of early American imprints from 1639-1819. The Harvard Guide to American History (Z1236 .H27 REF), and other specialized bibliographies help provide subject access to the collections.

Library of American Civilization (Moore Wing; ultra-microfiche)

The Library of American Civilization, familiarly known as the LAC, is an ultra-microfiche collection of books, journals, and government documents, assembled by Library Resources, Inc., an Encyclopedia Britannica Company. This collection of over 12,000 fiche and 15,000 titles is particularly thorough in 19th and early 20th century American history and culture.

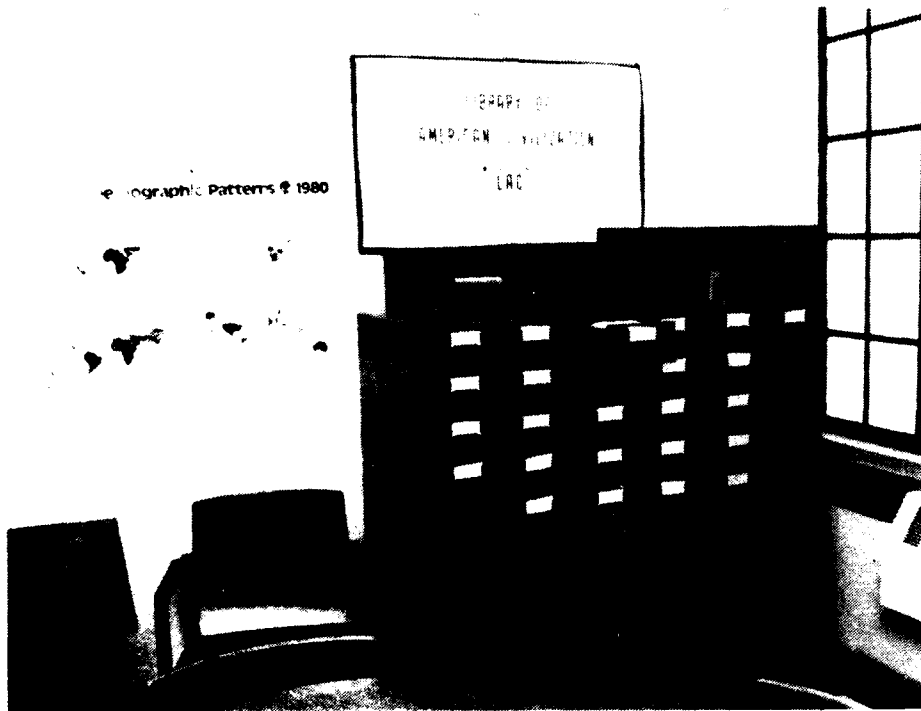
Reference Books:

Library Resources, Inc. Microbook Library of American Civilization. 3 vols. (Author, Title, Subject) (Z1236 .L5; in Moore Wing). Copies also in Special Collections, English Dept., History Dept., and Social Science Dept.

Access to the LAC is the best of our microform collections. In addition to the book catalogs cited above, the set is fully cataloged with the catalog cards filed in the USMA library main card catalog. In those instances where the library already owned a copy of the reproduced title, the LAC card was filed behind the card for the USMA copy. The Collection is in a file cabinet in the southwest corner of the Moore Wing. The fiche are arranged by LAC identification number in a straight numerical sequence. The LAC number is on the upper right of a LAC catalog card.

Special readers must be used for the LAC because of the ultra-microfiche reduction ratio. The Quantor 310, a yellow machine with a bluish screen, is appropriate. It is possible to get paper copies from ultrafiche from the 3-M "800" microfiche reader-printer in the Periodical Room.

Example: One is searching in the UNITED STATES-RELIGION subject file in the USMA library main card catalog. In addition to the regular catalog cards, there is also a card: Brewer, David Josiah, The United States of Christian Nation. Philadelphia, 1905. There is no call number on this card, but an LAC card number on the upper right; in this instance, it is LAC 16873. One would note this as one would a call number and retrieve it from the LAC file in the Moore Wing. There is an eye-legible author and title notation on the top of each ultra-microfiche. Use this as a doublecheck before removing the fiche from the file. Do not refile the fiche after use but return it to the box on top of the file.



Library of American Civilization
Southwest corner, Moore Wing

LAC 16873

Brewer, David Josiah, 1837-1910.

**The United States a Christian nation. Philadelphia,
The J. C. Winston company, 1905.**

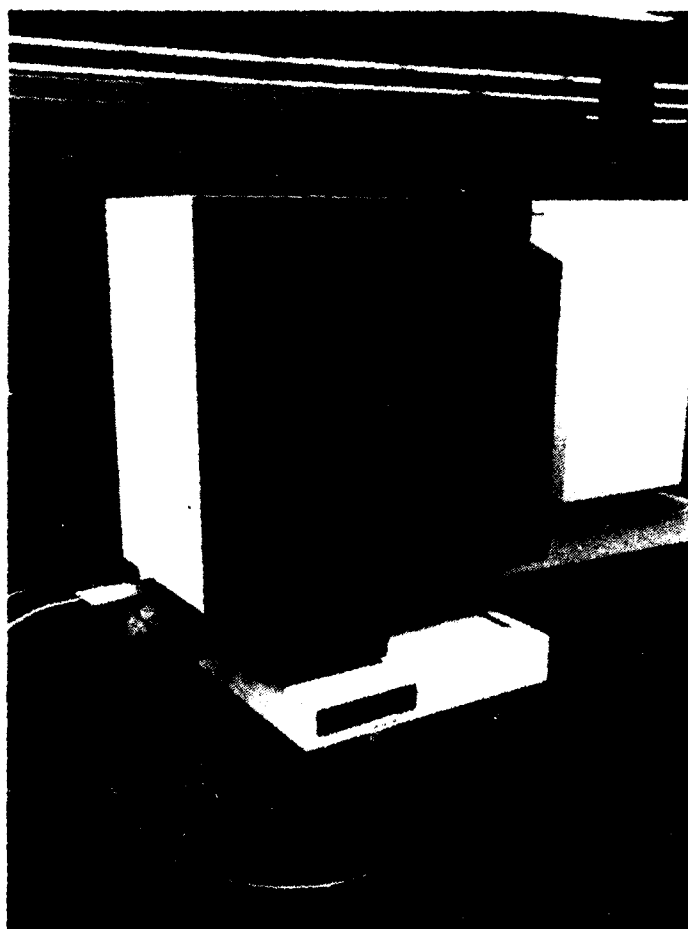
microbook*
film card

98 p. (Haverford library lectures)

CONTENTS.—The United States a Christian nation.—Our duty as citizens.—The
promise and the possibility of the future

1. U S—Religion. 2. Citizenship.

LAC Catalog Card
(Main card catalog)



LAC Reader
Moore Wing

Jeffersonian Americana (Moore Wing; microfiche)

This is a selection of 708 titles from the library of Thomas Jefferson or books relating to the Jeffersonian era. The books are filmed on 3x5 microfiche cards. Many of the books are also in the Evans collection. An author card for each title has been filed in the main card catalog. The fiche are located in the Moore Wing, far right hand side as you enter and are in the same cabinets as the Library of American Civilization (LAC). The fiche are arranged by ES number, located on the lower right corner of the catalog card. There are eye-legible headings of author and title on each fiche. Use a regular microfiche reader with this set, not an LAC reader.

Reference Book:

United States. Library of Congress. Jefferson Collection. Catalogue of the Library of Thomas Jefferson. 5 vols. Library of Congress 1952-59 (Z881 .U5 1952 SPEC)

Pamphlets in American History (Moore Wing; microfiche)

The pamphlet, usually defined as a publication of fewer than 50 pages, has had a long history in the United States. The researcher, however, may find them difficult to locate and use. Most pamphlets were privately printed and had an uneven distribution. Libraries have been unable to acquire and organize only a small part of this literature.

The publishers of the microfiche collection Pamphlets in American History have sought to remedy this situation.

They have produced microfiche copies of selected pamphlets from a variety of sources, but principally from the large pamphlet collection of the State Historical Society of Wisconsin. The initial release of 5288 pamphlets was made in 1979. Future supplements are planned.

Access to the collection is through the publication:

Pamphlets in American History: a bibliographic
guide to the microform collection (Z1236 .P27
REF; shelved in Moore Wing)

The guide provides an explanation of the numbering system of the microfiche, together with an author, title, and subject index.

The initial group owned by the USMA library covers the following subjects: Biography (general), Indians, Revolutionary War, Revolutionary War Biography, and Women. The microfiche themselves are also arranged in these clusters.

Western Americana (Moore Wing; microfiche)

This collection includes more than 1000 books and documents published in the 18th, 19th and early 20th centuries. It is organized into 22 topical subsections, including the fur trade, Mormons, agriculture, livestock, women, politics, and regional, state, or local histories.

Reference Books:

Adams, Ramon. The Rampaging Herd: a bibliography
of books and pamphlets on men and events in the
cattle industry. (Z5074 .L7 .A3 SPEC)

Cowan, Robert E. A Bibliography of the History
of California, 1510-1906. (Z1261 .C65 1952 SPEC)

Wagner, Henry R. The Plains and the Rockies:
a bibliography of original narratives of travel
and adventure, 1800-1865. (Z1251.W5.W2 1953
SPEC)

Western Americana: an annotated bibliography to the microfiche collection of 1012 books and documents of the 18th, 19th and early 20th century.
(Z1251 W5 .W47 REF; shelved in Moore Wing)

Access to the collection is through the printed bibliography, Western Americana, which provides an assigned sequence number. The collection is divided into 22 subsections; within each subsection, the arrangement is alphabetical by author. Each microfiche has an eye-legible header strip providing author, title, and sequence number.

Three Centuries of English and American Plays, 1500-1800. (Moore Wing; microprint)

This set contains over 5000 plays published in England from 1500 through 1800 and in the United States from 1714 through 1830. It contains the earliest editions of the major playwrights as well as the more obscure plays which would perhaps be of more interest from a sociological rather than a literary viewpoint. The plays are arranged in separate chronological groups: 1516-1641, 1641-1700, 1701-1750, 1751-1800, 1737-1800 Larpent Manuscript Plays, and 1714-1800 American Plays. Microcards within each group are alphabetical by playwright, or title, if the author is unknown. Headings on each card give authors and titles.

Reference Books:

Bergquist, G. William. Three Centuries of English and American Plays: a checklist. (Z2014 .D7 .B45 REF; shelved in Moore Wing)

Nicoll, Allardyce. A History of English Drama 1600-1900. 6 vols. 195259. (PR625 .N52 1952 REF; shelved in Moore Wing)

The Bergquist Checklist is an alphabetic author and title listing of the plays in the set. All plays attributed to a playwright are listed under his/her name, together with the author's chronological period. Nicoll's History served as the selection guide for the set and provides useful historical information about the plays and playwrights.

English and American Plays of the 19th Century;
English Plays, 1801-1900. (Moore Wing; microprint)

This set continues the Three Centuries of English and American Plays through the nineteenth century. There are approximately 28,000 plays in the collection. The microprint cards are arranged in two separate alphabets; English Plays and American Plays. Again, the cards are alphabetic by author within each set. Headings on each card give playwright and title.

Reference Books:

Nicoll, Allardyce. A History of English Drama, 1660-1900. 6 vols. (PR625 .N52 1952 REF; shelved in Moore Wing)

Quinn, Hobson; A History of the American Drama from the Beginning to the Civil War. (PS332 .Q55 1943 REF; shelved in Moore Wing)

Quinn, Hobson. A History of the American Drama from the Civil War to Present Day. (PS332 .Q55 1936 REF; shelved in Moore Wing)

"The collection will include, whenever possible, every play of the nineteenth century." Publisher.

Confederate Imprints, 1861-1865. (Moore Wing, 35 mm microfilm)

Confederate imprints are books or printed materials that were published in the South during the time it

MICROFILM

IMPRINT NUMBER

2717

THE CONFEDERATE confiscation bill. Richmond? 1861., 8 p. 23 cm.

Caption title.

MB, MBAt

CONFEDERATE IMPRINT SERIES. LOCATE BY
IMPRINT NUMBER.

Confederate Imprint Catalog Card
(Main card catalog)

Micro-
fiche
EETS
no. 84

Adam, of Cobsam.

Supplement to The wright's chaste
wife ... Additional analogs. by W. A.
Clouston. London, Pub. for the Early
English text society, by N. Trübner &
co., 1886.

cover-title, 25-39, [1] p. (Early
English Text Society. Original series,
no. 84)

Bound with the preceding.

Microcard. Washington, D. C.,

Microcard Editions [196-] 1 card.

I. Furnivall, Frederick James, 1825-
1910, editor. II. Clouston, William
Alexander, 1843-1896. III. Lambeth
palace. Library. Mss. (no.306)

IV. Title V. Series

NWM

22 SEP 77 MR

YWMMnt

Early English Text Society Catalog Card
(Main card catalog)

had seceded from the union. Some 600 items have been filmed. Some of the most valuable items to the historian are the sundry Confederate and state documents of the period. Broad sides and leaflets reveal the emotional issues of the time.

Reference Books:

Crandell, Marjorie L. Confederate Imprints.
2 vols. (Z1242.5 .C7 SPEC).

Harwell, Richard. More Confederate Imprints.
2 vols. (Z1242.5 .H33 SPEC)

Access to the material on the film is by number assigned to the imprint in the Crandall or Harwell bibliographies. In addition, an author card has been filed in the main card catalog for each imprint. The Crandall/Harwell number is indicated on each card. The microfilm reels for the Confederate Imprint collection are located in the Moore Wing, far right bank of microfilm cabinets as one enters the room, following the sequence of periodical newspaper microfilm.

Publications of the Early English Text Society. (Moore Wing, microfiche)

The Early English Text Society was an organization founded in Britain with the intent of making available through editorial emendation and publication many of the important works of medieval literature. The publication of the hitherto unavailable or inaccessible materials pointed out the need for a better dictionary and served as the impetus for the undertaking of the monumental Oxford English Dictionary.

Each title in the collection is fully cataloged, and is accessible through the main card catalog. The microfiche are arranged by the EETS series number on the upper left corner of the catalog card. There are approximately 250 titles in the series. They are in the orange microfiche cabinet in the Moore Wing.

Documents on Contemporary China 1949-1975 (Moore Wing, microfiche)

The documents in the collection consist of approximately 3400 items selected by the staff and faculty of Columbia University. Almost all the documents are in English.

Access to the collection is through the printed bibliography/index. Each document is filed by the number assigned in the bibliography. The documents are separated into the following sections: Bibliography/reference; enactments of Party and government; Provincial/Municipal data; leadership information; Red Guard translations; research and analysis reports. The collection is in the orange microfiche cabinet in the Moore Wing; the bibliography/index is shelved on top of the cabinet.

Draft and Military Law Collection (Moore Wing, microfiche)

This collection presents 181 principal legal cases of the 1960's which concern conscientious objection and draft law. The cases are documented through memos, briefs, news clippings, and attorney's work papers. There are 188 microfiche filed in two looseleaf binders. There is a printed index. The collection is shelved in the Moore Wing on the far south wall, left-hand side.

Historical Documents of WWII (Moore Wing, 35mm microfilm)

Following WWII, the Adjutant General arranged for the microfilming of what were deemed to be potentially useful resources for future historians. There are memoranda, maps, photographs, afteraction reports, correspondence, official records, surveys, and unit histories. Although the organization of these materials is chaotic, there is much of interest to the military historian. A 5x7 card index located on top of the microfilm cabinet (Moore Wing, far right hand bank of cabinets as one enters) is the only guide to the collection. The best approach to material in the collection is through the activity of a specific unit, rather

than by date or battle. There are 279 reels of both 16 and 35mm. microfilm.

Russian Historical Sources (Moore Wing; microprint)

The USMA's Library's collection from this series is incomplete. Sections owned by the library include:

The Revolution and the All-Union Communist Party in Materials and Documents, Moscow, 1924-1928;
7 vols.

The Russkii Biograficheskii Slovar (Russian Biographical Dictionary) St. Petersburg, 1896-1918, 25 vols.; and the Krasnyi Arkhiv (Red Archives), Moscow, 1922-1941.

All of these volumes, published by Readex Microprint, are written in Russian. They provide primary source material for historians of Russia and Russian foreign policy. An English language publication, Guide to the Krasnyi Arkhiv, accompanies the collection. The containers are shelved on the south wall, Moore Wing.

CHAPTER 3

PERIODICALS

The largest part of the library's microform collections consist of periodical holdings. The library began buying extensive collections of periodicals in microform in the 1960's and 70's in view of the increasing research demands being made on the library as well as the obvious saving of space that microform afforded. The periodical collection was increased when the library moved into its present facility in 1964. This meant, however, that the complete run of a periodical, that is, from vol 1, no. 1, was often unavailable. The microform set provided the opportunity to fill in the gaps in the periodical collection.

The best guide to the library's microform periodical holdings is its publication Periodical and Selected Serial Holdings. This computer generated listing shows the periodical title, the library's holdings, and the locations for current and bound issues. When a periodical is present in microform its holdings are designated as "MIC", e.g.,

CURRENT HISTORY v.1, 1941-
MIC v.1-65, 1941-1973

This indicates that the library's holdings are from volume 1 to the current issue in both bound volumes and loose issues and that there are microfilm copies for volumes 1-65. For heavily used periodicals such as TIME, NEWSWEEK, and the like, there is often a back-up set of microfilm to insure availability of frequently consulted material.

The American Periodical Series (Moore Wing; 35mm microfilm)

Series I: 1741-1800 89 titles, 33 reels
Series II: 1800-1850 911 titles, 1966 reels
Series III: 1850-1900 108 titles, 674 reels

This large set of over 1000' titles offers extensive primary source material in U.S. studies over a wide variety of subjects. The titles in the series can be accessed through the library's publication Periodical and Selective Serial Holdings. A sample listing:

SOUTHERN LITERARY MESSENGER AMER PS II: 438-47
MIC v.1-36
1834-1864//

The Periodical...Holdings indicates that the "Southern Literary Messenger" is located in American Periodical Series II, reels number 438 through 447. The double slashes mean that the entire run of the periodical is complete and that no more were published. The American Periodical Series is filed in the microfilm cabinets in the Moore Wing, under "American". Because the titles are kept as a unit and are not alphabetic within the series, access by title is only possible through the USMA Periodical...holdings or the publication American Periodicals, 1741-1900 (Z6951.H65 REF) which provides a number of access points to the collection. American Periodicals, 1741-1900 includes a title index, a subject index, an editor index and a reel number index.

The Library of American Civilization, previously described in chapter 2, also contains a number of significant periodicals. Access to these titles may be through the card catalog, the LAC catalogs, or the USMA Periodical...holdings.

Early British Periodicals (Moore Wing, 35mm micro-film)

This collection contains 168 journals supplying basic sources of research on 18th and 19th Century Britain. The dates of the journals run from 1681 to 1921. The periodicals deal with politics, economics, philosophy, and social conditions. As with the American Periodical Series, the best access is through the USMA Library's Periodical...holdings available throughout the library. This title-by title listing cites the Early British Periodicals series as "EARLY B P S". Again, like the American Periodical Series these periodicals are located as a single unit in the Moore Wing within the alphabet under "British".

Reference Books:

Ward, William S. Literary Reviews in British Periodicals. (Z2013 .W36 REF)

Victorian Periodicals: a guide to research. (PN5124.P4 .V5 CIRC)

White, Robert B. The English Literary Journal to 1900. (Z6956.G6.W47 REF)

CHAPTER 4

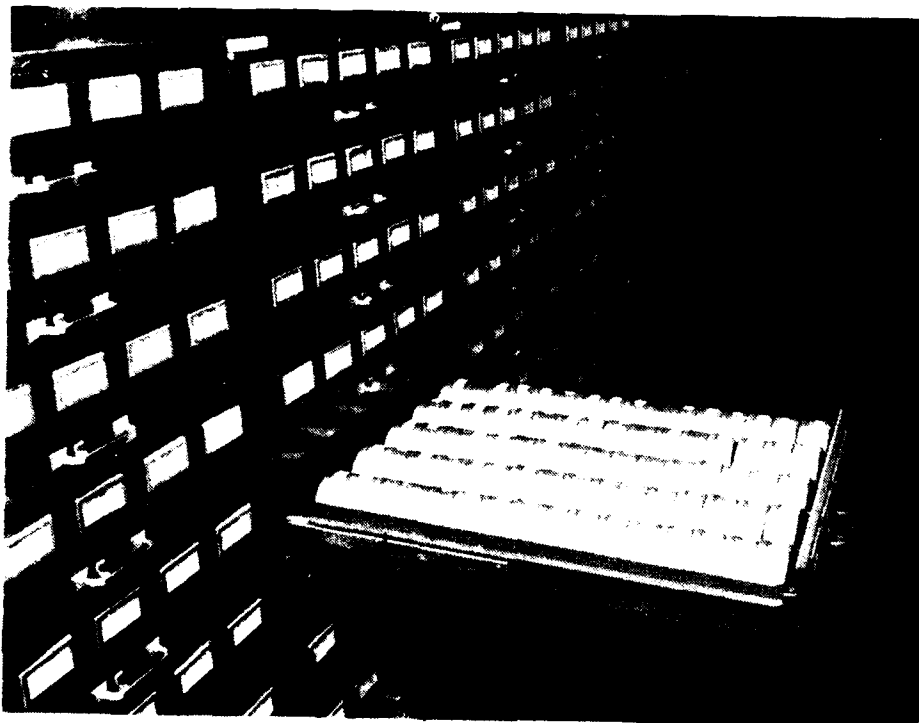
NEWSPAPERS

The USMA Library's collection of newspapers in microform constitute a considerable body of primary source material. Because newspapers are generally printed on highly acidic paper and therefore deteriorate rapidly, microform is a particularly appropriate medium for their preservation.

The daily newspapers purchased by the USMA library with backfiles on microform are known for their national and international coverage as well as their accessibility through indexes. These are the NY Times (1851-Present), the Times (London) (1784-Present), the Christian Science Monitor (1936-Present). The Wall Street Journal (1949-Present), and the Washington Post (1972-Present). All of the above newspapers are on 35mm microfilm and are located in the microfilm cabinets in the Moore Wing, interfiled alphabetically by title with the periodicals on microfilm. The indexes to these newspapers are located in the library index area, adjacent to the card catalog.

The library also has a microfilm set of the Newburgh Evening News (1969-Present) owing to its coverage of USMA activities and other local matters of historical interest. There is also a backfile of its predecessors, the Newburgh News (1924-1969), the Newburgh Daily News (1885-1924), the Newburgh Telegraph (1831-1867), the Newburgh Daily Journal (1876), the Newburgh City Press (1966) the Newburgh Highland Courier (1843, 1847) and the Newburgh Journal (1841-1843). These are all in the Moore Wing.

Military newspapers have been acquired on microfilm for their historic value in their contemporary accounts of the armed services. These include the Stars and Stripes (1918-1919; 1942-1966) (the file includes European, Stateside, and Pacific editions), Yank (1942-1945), Army Times (1940-Present), Air Force Times (1948-Present), and Navy Times (1969-Present).



Microfilm Reels of the New York Times
Moore Wing

Other newspapers owned by USMA on microfilm include the Federal Times (1965-Present), the Manchester (England) Guardian (1960-1978), Pravda (1969-Present, and Izvestiia. (1964-Present).

The Library also owns two separate microform collections of newspapers, the Early American Newspapers and the Underground Newspaper Collection.

The Early American Newspapers were assembled by Readex Microprint. They are located on the back wall of the Moore Wing. USMA owns the following titles:

The Boston Newsletter-1704-1776.
The Massachusetts Spy-1770-1775.
The Boston Chronicle-1767-1770.
The Censor-1771-1772.
Rivington, NY Gazette-1777-1783.
Rivington, NY Gazetteer-1773-1775.
Rivington, NY Loyal Gazette-1777.
Royal Gazette-1777-1783.

The Underground Newspaper Collection is a collection of protest literature from the 1960's and 1970's. Anti-war and reform in nature, they comprise an important part of our cultural history. Many of the alternative press publications found that they filled a need and have thus continued to be published although they have often evolved into a slicker publication than its early antecedents.

To use the collection, consult the publication Underground Newspaper Microfilm Collection, located in the Moore Wing. The titles are listed alphabetically with date of publication and the reel number of the collection. On 35mm microfilm, the collection is in the Moore Wing filed by "Underground".



Document Collection Microforms
Room 212
Microfilms in cabinets; microprint
containers on shelves.

CHAPTER 5

GOVERNMENT DOCUMENTS

Publications of international and national governmental agencies constitute an extraordinary collection of primary source material. Because of the voluminous nature of these publications, it is in the interest of space that these materials are acquired in microform. The specialized indexes for government publications provide access to specific documents and are equally useful for microform holdings.

As do most depository libraries and college and university libraries, the USMA library separates government documents into a distinct collection. It is located on the 2nd floor of the USMA library. Government documents on microform are likewise kept separate to provide continuity with the paper copies and to provide equal accessibility to the specialized indexes.

The microform holdings of the Documents Collection are located in Room 212, outside the main entrance to the Collection. Here are located microfilm and microfiche cabinets, and shelving with microprint containers. Microfiche, microfilm, and microprint readers are available for use. A reader-printer is available in the Documents Collection. However, permission to use the printer is granted only by the Documents Collection staff.

United Nations Documents and Official Records 1946-1974

This is a complete collection of mimeographed and printed documents of the United Nations to include the General Assembly, the Economic and Social Council, and the Security Council. Every committee, commission, conference, and seminar is included. Publications of the Secretariat and the specialized agencies (FAO, ILO, GATT, UNESCO, WHO) are not published in this series.

The collection is available on Readex Microprint and is shelved on the west wall of Room 212, arranged by year. There are eye-legible headings on each card.

Access to the collection is through UNDEX, The United Nations Document Index, located in the international documents section in the Documents Collection. This provides subject access to UN documents by year. Note the document number following each citation. These document numbers are located on each microprint container. The microprint cards are arranged in document number sequence.

Reference Book:

Patch, William H. The Use of United Nations Documents. (Z674 .I52 no. 64 DOCS)

Great Britain. Parliament. Journal, 1547-1900.

The Journal is the official record of the House of Commons. The Journal is not in the form of minutes, but is an explanatory narrative. They include many petitions. It formally records actions on the basis of procedure, including many which are now taken for granted and not actually performed; the reader must familiarize himself with its conventions and language. It remains the most accessible record of the activities of Parliament. Indexes to the Journals are in a separate Readex container at the end of the sequence. The index is divided chronologically.

Great Britain. Parliament. The Debates (Hansard) 1066-1919.

The Debates are the official record of speeches and addresses on the floor of Parliament. The Debates were begun by William Cobbett as a private venture in continuing his work The Parliamentary History from 1066-1803 (36 volumes) which comprises the initial part of the microprint collection. T.C. Hansard took over from Cobbett in 1813. The Debates then began to be called Hansard as they are to this day. It is now published by H.M. Stationery Office. The microprint edition contains indexes following each session of Parliament. The Bibliography of British History cautions that Cobbett's Parliamentary History has been largely superseded by subsequent publication of diaries and other original source material.

Reference Books:

Ford, P.A. A Guide to Parliamentary Papers.
(Z2009 A1. F6 1972 DOCS)

Rogers, Frank. A Guide to British Parliamentary Papers. (Z674 .I52 no.82 DOCS)

U.S. Congress. Serial Set.

The Serial Set is the compilation of Congressional publications which consists of House and Senate Reports and House and Senate Documents. Reports may be special reports or miscellaneous reports on public and/or private bills. Documents, in terms of the Serial Set, mean materials that originate in Congress, or the Executive departments and dependent agencies, or nationally incorporated agencies which report to Congress.

The USMA Library, although a possessor of the original Serial Set volumes, has chosen to acquire the entire Serial Set in microform. The original volumes had become seriously deteriorated over the years and were in too fragile a condition to be used extensively. The Documents Collection had become congested and removal of the Serial Set provided needed space. The USMA set was also missing some volumes; the microform set provided a complete edition.

The Serial Set is available on Readex Microprint cards from the 15th Congress, 1817 to the 63rd Congress, 1915; in microfiche from the 64th Congress, 1915 to the 91st Congress, 1969. The library has retained the bound volumes from the 64th Congress on. Earlier volumes are in storage.

Naturally, the same indexes are used for the microform sets as for the printed sets, viz., the Serial Set Index, the GPO Monthly Catalog, and the Numerical Lists and Schedule of Volumes. All of these indexes are located in the Documents Collection index area. The microforms are arranged by Serial Set number which offers a quick and easy method of retrieval of the desired publication.



CIS Microfiche library
Room 212

CIS Microfiche Library

Congressional Information Service, Inc., provides reference and information retrieval services to Congressional publications and public laws. As a companion to its indexing and abstracting services, CIS provides a comprehensive collection of contemporary government documents on microfiche. This collection is extremely useful to undergraduate researchers, particularly because the documents are so thoroughly indexed. The microfiche collection is also commendable for its provision of scarce and often unavailable Congressional committee publications. In using the CIS Index, the researcher is led from an author/subject index volume to an abstract volume which permits evaluation of the source publication. The same number used in arranging the abstracts is also used in the arrangement of the microfiche.

The CIS/Index user may or may not find a paper copy of a document in the USMA Library Documents Collection; the microfiche copy is always available. The CIS microfiche are filed by year. The use of the GPO Monthly Catalog necessitates a subsequent search in the CIS/Index to locate the CIS Abstract/Microfiche number.

U.S. Congress. Committee Prints, 1911-1969.

The publications of Congressional committees are the working papers for the members and staff of a committee or subcommittee. It is normally intended for internal use; it may be indirectly or unrelated to the legislation at hand. Nevertheless, it provides useful information for topical research.

Use of the microfiche collection is through the three volume bibliography and index provided by the publisher, Greenwood Press. It is shelved in the Documents Collection index area. The bibliography must be used to locate the microfiche accession number assigned by the

publisher. The Monthly Catalog can be used for subject access; the user must then go to the Committee Prints Index for the microfiche number.

U.S. Congress. Senate. Committee on Armed Services.
Hearings. 1939-1958.

U.S. Congress. Senate. Committee on Military Affairs.
Hearings. 1939-1946.

U.S. Congress. House. Committee on Armed Services.
Hearings. 1939-1958.

U.S. Congress. House. Committee on Military Affairs.
Hearings. 1939-1946.

The Hearings for these committees were acquired to provide research material on the U.S. Congress and WWII. In 1946, the functions of the Committee on Military Affairs of both houses was assumed by their respective Committee on Armed Services. The microfiche of the committee hearings is arranged by volume number which may be found in the Index to Congressional Committee Hearings shelved in the Documents Collection index area. The Monthly Catalog will provide subject citations to the hearings, but it will still require the use of the Index of Congressional Committee Hearings to locate the volume number for the microfiche.

EARLY CONGRESSIONAL PUBLICATIONS

The American State Papers

The library owns a copy of this set in bound form but it is in a deteriorating condition. It is a compilation of selected documents dealing with matters of domestic and foreign policy, divided into 10 classes covering material from the 1st to the 17th, 20th, 24th, or 25th Congress, depending on the class. The library owns a copy of the set on microfilm. The American State Papers provides material not covered by the Serial Set which began in 1817. There are 38 reels of 35mm microfilm.

U.S. Debates and Proceedings of Congress, also known as the Annals of Congress; the Register of Debates.

These two early publications were predecessors of the Congressional Record. They comprise 16 reels of microfilm and are filed in the microfilm cabinets under U.S. The sets provide an early record of the proceedings of Congress from 1789-1837. They are not a verbatim account, but more in the nature of an abstract.

The Congressional Globe

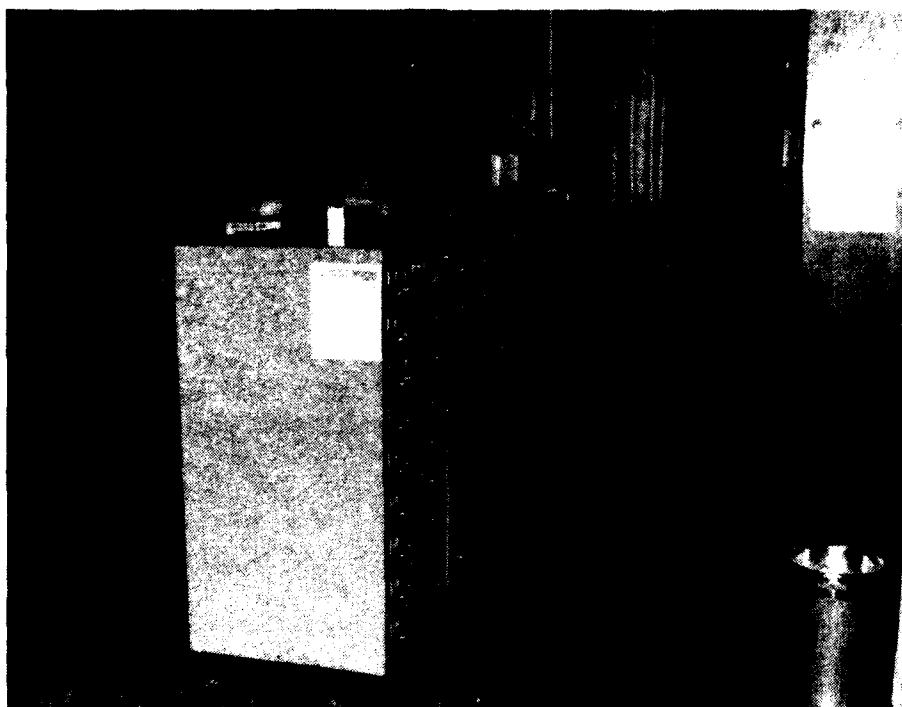
Like the Register of Debates, the Congressional Globe was a predecessor of the Congressional Record, and ran from 1833 to 1873. Its early years consisted of an abstract of debates but during the 1850's, it gradually shifted to a verbatim account. It is filed under "congressional" in the microfilm cabinets and comprises 19 reels of microfilm.

SPECIALIZED COLLECTIONS

Declassified Documents Reference System

Since the Freedom of Information Act and the "mandatory review" provisions of Executive Order 11652, thousands of formerly classified documents have been declassified. The Carrollton Press has published a retrospective collection of these documents. Since 1975 they have published an annual collection of the documents declassified that year. The collection is indexed, abstracted, and contains the full text of each document on microfiche. Most documents in the collection originated with the CIA, the State Department, the National Security Council, and the various agencies of the Department of Defense. This useful service provides not only previously classified facts and interpretations but also insight into the decision-making processes at the highest levels of government.

The microfiche collection is arranged in the same sequence as the entries in the abstract. Because some documents may be only a 1 or 2 page memoranda, several documents may be on a single fiche. The abstract number and the microfiche number are the same.



Document Collection
Microfiche and Microfilm Cabinets

CIA Collection

This is a collection of reference material from the research collections of the CIA. Included are publications of other executive departments as well as the CIA internal analyses. This collection is of limited value owing to the lack of a suitable indexing system. The only approaches are on an author card file in the Documents Collection and the microfiche file itself which is alphabetic by title.

TECHNICAL REPORT LITERATURE

The technical report is a product of federal support of scientific and technical research and development. The technical report may include results of original research, compilations of data already published in another form, and publications describing the activity of the agency. Almost every branch of the physical and social sciences is covered.

Access to the literature is through various specialized indexes, to include the GPO Monthly Catalog, Government Reports Announcements, and the Technical Abstracts Bulletin. ERIC (Educational Resources Information Center) documents are accessed through its publication Research in Education. The library's collection of technical reports is far from complete but nevertheless constitutes a useful resource. Technical reports are acquired in microfiche and are filed by their document number in Room 212. AD technical reports, which often include Army War College theses, are strongly represented. Publications of the Joint Publications Research Service (JPRS) are also extensively represented, as are selective holdings of the National Technical Information Service (NTIS).

MICROFORM PUBLICATIONS ON WWII

ULTRA and MAGIC documents. These transcriptions of the intercepted messages of Germany and Japan had a significant influence on the Allies' strategy. Microfilm, with printed guides.

DOCUMENT COLLECTION

TCPOFILM

UNITED STATES. Bureau of the Budget.
Field relations of Advisory Commission of National
Defense Council, by Arthur F. Lucas. [Washington]
Bureau of the Budget, War Records Section [1944]
[2], 73 p.

Typescript.

Reel 4
No. 56

Microfilm. New Haven : Research Publications, Inc.,
1976. -- 35 mm. -- (Administrative Histories of World
War II Civilian Agencies ; 56)

1. United States. Council of National Defense.
Advisory Commission. I. Lucas, Arthur Fletcher, 1896-
II. Title.

Administrative Histories of WWII Civilian Agencies
Catalog Cards
(Main card catalog)

OSS/Department of State Research Reports

This collection is divided geographically, each section with a printed guide. This microfilm collection includes postwar analyses as well. Guides to the collections are available.

Administrative Histories of World War II Civilian Agencies of the Federal Government

This microfilm set is comprised of histories compiled by the Federal Government about its agencies' activities during the Second World War. Agencies include Agriculture, Labor, Budget, Civilian Production Commission, Office of Price Administration, and Selective Service. There is a printed reel guide and an author list. (Z6207.W8.R45 DOCS) The best approach to the use of the collection would be through the examination of the activities of a specific agency. There is an author card filed in the main card catalog.

OTHER MICROFILM COLLECTIONS IN THE DOCUMENTS COLLECTION

The Recueil de Traite's... of Gregory Friedrich von Martens, editor. A microfiche copy of an historic text listing the principal treaties among the European powers. The initial volumes were supplemented to provide coverage from 1761-1929. This set has been superceded by the publication of the Consolidated Treaty Series (JX120 .P35 CIRC).

The British and Foreign State Papers, published by the Foreign Office of Great Britain, is a serial publication similar to the U.S. Department of State's Foreign Relations of the U.S. It contains treaties, correspondence about foreign affairs, and many documents of historical interest and importance. Contained within the microfiche copy is an index to each volume. The set also contains four general indexes to the sequences of volumes, 1-63, 65-92, 94-114, and 116-137. USMA owns volumes 1-138 on microfiche.

Documents of the National Security Council, 1947-1977

This is a microfilm compilation of factual and analytical memoranda produced for use by the NSC. These 10-50 page reports are useful for insight into Executive Department decision-making as well as for foreign policy information. A separately published reel-guide and index is available.

Major Studies and Issue Briefs of the Congressional Research Service

The Congressional Research Service is a branch of the Library of Congress and is charged with providing informational support to Congress. This microfilm collection contains their research reports (10-100 pages) covering all subjects in the areas of legislation. They provide summaries of the various topics. Since the Congress is concerned with enacting laws, much of this material summarizes previous laws and legislation on the topic. The set contains a reel guide and subject index, with a yearly supplement. The microfilm collection begins with 1975 and is current through 1979.

U.S. Civilian Conservation Corps

Records of the Civilian Conservation Corps. 4 reels microfilm. General correspondence of the Director, history file minutes, selected reports, and miscellaneous records. This is an unanalyzed file and is without an over-all index.

GOVERNMENT PERIODICALS

Many government publications are periodic in nature. Like the backfiles of many of the USMA Library's periodicals and journals, the government's periodical publications are available in microfilm. This would include the "Department of State Bulletin," the "Weekly Compilation of Presidential Documents," "the Survey of Current Business," and "Nuclear Science Abstracts." Government periodicals are interfiled with other microfilm government document publications, alphabetically by title.

Foreign Broadcast Information Service - FBIS
Daily Reports

These are published five days a week and offer news from China, Eastern Europe, and the Soviet Union. Current issues are paper copies but the backfile is on microfiche.

The Federal Register

Congress may enact legislation but it delegates to the Executive Branch the responsibility of administration. The Federal Register iterates these administrative rulings. This important daily publication is received in the Documents Collection but the backfile is on microfilm.

CHAPTER 5

ARCHIVES AND SPECIAL COLLECTIONS

ARCHIVES

The United States Military Academy Archives is located on the fourth floor, USMA Library. The USMA Archives, a branch of the National Archives and Records Service, is the repository for the official records of the US Military Academy. Official cadet and administrative records are located there and available for use by researchers of the Academy's history. Because not all of USMA's official records were retained by the USMA Archives but were transmitted to other agencies, efforts have been made to acquire certain related records in microfilm which were retained in other archival repositories. The microfilm holdings are housed within the USMA Archives and are available for use only within that facility. A reader-printer is available for researchers. Assistance on using the collection is available from the USMA Archivist or Assistant Archivist.

The following is a listing of the microforms in the USMA Archives. All are 35mm microfilm.

Papers of the United States Military Philosophical Society 1789-1813. (1 reel)

Records relating to the Army career of H.O. Flipper, 1873-1882, from records of the Office of the JAG (Record Group 153). (1 reel)

Selected materials relating to the trial of Cadet Johnson Whittaker, with selected documents relating to blacks nominated for appointment to USMA during the 19th century from various NARS groups. (21 reels)

Selected materials from the papers of Franklin D. Roosevelt regarding the U.S. Military Academy (from the FDR Library, Hyde Park, NY). (1 reel)

U.S. Adjutant General. U.S. Military Academy cadet application papers 1805-1866. (242 reels)

U.S. Adjutant General. Index to General correspondence of the Adjutant General's office, 1890-1917. (1 reel)

U.S. Adjutant General. Records relating to the USMA. Letters sent by the Chief Engineers relating to the Military Academy 1812-1867. Also includes records of orders and letters 1814-1867 and abstracts of letter book 1836-1865. (29 reels)

U.S. General Accounting Office. Records of the second auditors report and account number 647-1817. Selected vouchers, abstracts, current statements and letters re books and supplies for USMA, incl band instruments 1816-18. (1 reel)

U.S. War Dept. Letters sent by the Secretary of War relating to military affairs 1800-1889. (Reels 1-43)



Microfilm Cabinets of the Special Collections Division
4th Floor Stack, West End

SPECIAL COLLECTIONS

The microform holdings of the USMA Special Collections Division are analogous to its holdings of rare or historical materials in books, manuscripts, documents, or personal papers. The microfilm holdings serve to augment these holdings so a researcher may find most of the primary source materials within the Division. A reader-printer is available.

The following listing will indicate the diversity and nature of the Special Collection holdings. The collections' strengths are in the history of the U.S. Army, the American Revolution, and local history.

Adams, Samuel. Papers, 1722-1803.
Alexander, William. (see Hand, Edward)
Amen, Jacob. Papers, 1804-1895.
Andre, John. (The American Times; a Play)
Anonymous letter pertaining to British forces in America. New York, 16 Jan 1759.
Armstrong family Collection.
Banister, Seth. Returns, 3rd co., 4th Mass.
(see Shepard)
Barr, John. Journal, June 1779-Jan 1781.
Bauman, Sebastian. Papers, 1775-1803 and undated.
Beers, Nathan Deacon. Journal, Conn. Regiment, 1777-1782.
Belding, Simon, Maj. Orderly book, 20 Jul 1779-19 Nov 1779.
Bliss, William S. Papers, 1833-1835 (see Kendrick, Henry L.)
Buckmaster, Richard. Orderly book, 6th Mass., 7 Aug 1778-1 Feb 1779.
Buell, Herbert L. Historical documents relating to the Corps. of Engineers, 1801-1819. (3 reels)
Burt, Elizabeth J. Papers, 1797-1917.
Carleton, Guy. Papers. 1777-1783. (28 reels)
Churchill, Winston S. See Roosevelt, Franklin D.
Clapp, Caleb. Orderly book, 9th Mass., 24 Sep 1778-9 Jul 1779.
Clinton, George. James and George Clinton Papers.
Clinton, Henry. Papers (extracts), 1778-1782.
Clinton, James. (See Clinton, George)

Constitution Island, Maps and Correspondence, 1775.
 Cowdry, Nathaniel. Diary, 27 Jul 1780-15 Oct 1780.
 (See Griffing, Elizabeth)
 Deming, Julius. Accounts, 1778-1780.
 Edmiston, R. Journal of a tour to and in North
 America, Jun 1844-Jan 1845.
 Eliason, William A. (West Point 1817 in the Stephan
 Collins & Sons. Misc.1)
 Ellis, James N. Textbooks, 1832-35. (in Ellis and
 Allen Co. Papers)
 Feinstone, Sol (see Sol Feinstone)
 Fisher, John. Papers, 1777-1802. (4 reels)
 Flipper, Henry O. Service Records.
 France. Archives de la guerre. Lettre de Richelieu
 30 Janvier 1817 and Rapport fait au ministre
 de la guerre. Memoires et Reconnaissances.
 22 handwritten mss. by various French authorities
 on tactics, etc., 1754-1787.
 Franklin, Charles H. History of the Phillippines
 Scouts 1899-1934. (see U.S. National Archives;
 Nisperios)
 Gates, Horatio. Papers, 1726-1826. (20 reels)
 Gibbs, Caleb. Diary, 2d Mass., Apr Nov 1780.
 Glen, Henry. Papers, 1776-1780.
 Great Britain. Public Records Office. Military
 Dispatches, 1755-1783. (27 reels)
 Great Britain. Public Record Office. Regulations
 for facings, linings, buttons & lace on British
 army uniforms...undated.
 Griffing, Stephen. Journal, 4th N.Y., 1777-1780.
 Halsey, Zephaniah. Quartermaster Dept. Accounts,
 1780-1782.
 Hand, Edward. Papers, 1775-1784.
 Harris, William Hamilton, USMA 1861. Letters as a
 cadet 1857-1861. (see Mahan, Dennis Hart)
 Heath, William. Orderly book, 23 May 1777-20 Oct
 1778.
 Heath, William. Papers, 1774-1814. (31 reels)
 Heintzelman, Samuel Peter. Journals, 1825-1832.
 Hughes, Hugh. Papers, 1768-1804.
 Humphreys, Andrew A. Selected papers. (see Poinsett,
 Joel)
 Huntington, Ebenezer. Orderly book, 3d Conn., 1st
 Conn., 7 Sep 1778-8 Oct 1783.

Jackson, Henry. Papers, 1778-1782.
 Keiser, Henry. Diary while member of Co. G., 95 &
 96 PA Volunteers, 1861-1865.
 Kendrick, Henry L. Letters, 1831-1835, 1844, in the
 Richard E. Ela Papers.
 King, Charles. USMA 1866. Bibliography of entries
 in Library of Congress.
 Kinnan, Peter. Orderly book, 7 July 1776-4 Sep
 1776.
 Knox, Henry. Papers, 1719-1825. (55 reels)
 Lamb, John. Papers, 1762-1794. (3 reels)
 Lawrence, Jonathan. Diaries & Transcripts, 27 May
 1777-May 1778. (see Griffing, Elizabeth)
 Lee Family. Papers, 1740-1795. (8 reels)
 MacArthur, Douglas, Declassified transcripts,
 Senate hearings, 30 Apr-17 Aug 1951. (8 reels)
 McDougall, Alexander. Papers, 1757-1795. (5 reels)
 Mahan, Dennis Hart. Letters, 1839-1864. (4 reels)
 Manuscript Journal of Burgoyne's expedition and the
 Campaign in Canada under Sir Guy Carleton in
 1776, by a British officer.
 Martin, John H. Journal as a cadet, 1838-1841.
 (see Poinsett, Joel)
 Massachusetts Archives Div. Boston, Mass.
 Revolutionary Letters, 1779-1781. (3 reels)
 Massachusetts. Militia. 15th Mass. Orderly book.
 23 Feb 1780-29 May 1780.
 Massachusetts. Militia. Personal Returns of the
 6th Mass. Battalion 1779-1780 & returns &
 accounts of Military Stores for the 8th and
 9th Regt. 1779-1782.
 Meigs, Montgomery C. Papers in the collection of
 Joseph Toner.
 Montgomery, Richard. Orderly book, Continental Army
 5 June-6 Oct 1775. (see Schuyler, Phillip)
 Mooers, Benjamin. Orderly book, 2d Canadian, 16 Sep-
 19 Nov 1780.
 Mott, Ebenezer. Receipt book, 4th N.Y., Sep-Nov 1780.
 New Jersey. Morristown Nat'l Historical Park.
 The Manuscript Collection of Morristown National
 Historical Park. (69 reels)
 New York Historical Society. Early American Orderly
 books 1748-1817. (19 reels)

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U.S. Adjutant General. Letters sent; Main series 1800-1862. (20 reels)

U.S. Adjutant General. The Negro in Military Service of the United States 1639-1886.

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U.S. Army. Letters, orders of pay, accounts, receipts and other supply records concerning weapons & military stores, 1776-1801.

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U.S. Census. 1800. 1800 Census for Orange County (reel 21).

U.S. Census. 1810. 1810 Census for Orange County (reel 29).

U.S. Census. 1820. 1820 Census for Oswego, Putnam St. Lawrence, Saratoga and Tioga Counties (reel 79).

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U.S. Continental Congress. Papers, 1774-1789 (204 reels) & miscellaneous on Continental Congress (9 reels).

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U.S. National Archives. Papers concerning the award of the Medal of Honor to Pvt. Nisperos.

U.S. Quartermaster General. Letters, returns, accounts & estimates of the Q.M. Dept., 1776-1783.

U.S. War Dept. Collection of post war manuscript files with index (4 reels).

U.S. War Dept. Correspondence relating to Indian affairs, military pensions, and fortifications 1791-1797 (1 reel).

U.S. War Dept. Confidential and unofficial letters sent by the Secretary of War 1814-1847 (2 reels).

U.S. War Dept. Corps of Engineers (See Buell).

U.S. War Dept. History of the Philippine Insurrection against the United States, 1899-1903, and documents relating to the War Dept. project for publishing the history. (9 reels).

U.S. War Dept. Letters received by the Secretary of War. Main series, 1801-1870 (317 reels)

U.S. War Dept. Letters received by the Secretary of War. Unregistered series, 1789-1861 (34 reels).

U.S. War Dept. Letters sent to the President, 1800-1863 (2 reels).

U.S. War Dept. Miscellaneous numbered records (The Manuscript file) in the War Dept. Collection Revolutionary War records, 1775-1790's (125 reels).

U.S. War Dept. Numbered records' books concerning military operations and service, pay and settlement of accounts, and supplies in the War Dept. collection of Revolutionary War records (41 reels).

U.S. War Dept. Official Battle lists of the Civil War, 1861-1865 (2 reels).

U.S. War Dept. Register of letters received by the Secretary of War. Main series, 1800-1870 (134 reels).

U.S. War Dept. Revolutionary War Rolls. New York, 1775-1783 (13 reels).

U.S. War Dept. Special index to numbered records in War Dept. Collection of Revolutionary War records, 1775-1783 (39 reels).

Varnum's & Stark's Brigades. Returns, 1777-1780.

Walker, Robert. 2d Artillery, NY, Orderly book, 12 Jul 1777-24 Nov 1778.

Washington, George. Papers, 1774-1799 (124 reels).

Wayne, Anthony. General Orders, 1792-1797.

Willet, Marinus. Orderly book, March-May 1777 at Constitution Island.

Williams, Jonathan. Selected papers, 1808-1815 (2 reels).

Woodbridge, Theodore. Diary, 1780-1783.

Young, Robert. Orderly book, kept at Headquarters of General Robert Howe.

Many of the collections have guides or calendars which describe their contents. These may be filmed as a part of the collection or printed and published separately. The printed guides are located in the Special Collections Division office. Special Collections staff will provide assistance. The Division is open Mon-Fri, 8-4:30. The microfilm is located outside the secured area and is accessible during all hours that the library is open.

CHAPTER 6

THESES AND DISSERTATIONS

Writers of academic dissertations are required, as a part of the degree-granting process, to submit a copy of the dissertation to Xerox University Microfilms, Ann Arbor, Michigan. A listing and abstract of the dissertation is subsequently published in the University Microfilms publication, Dissertation Abstracts (Z1005.U55 REF). Because of the highly specialized nature of the dissertations, individuals who require microfilmed dissertations for their research should order them from University Microfilms at their own expense. The library can not fund these individual requirements. Having stated the policy, it is appropriate to add that the library does own a number of microfilm copies of dissertations.

The library owns a substantial collection (approx. 250) of dissertations on the works of William Faulkner. The Academy has felt the need to maintain a comprehensive collection on this topic so that cadets may have the experience of working with a research collection as a part of their academic education. The dissertation, because of its thorough bibliography and extremely detailed approach to analysis and knowledge, is indispensable for extensive research.

The library also purchases microfilm dissertations on military history and the US Military Academy. Dissertations by faculty may also be purchased on microfilm.

The dissertations on microfilm are located in the Moore Wing on the far right-hand side of the cabinets at the end of the periodical and newspaper sequence. They are arranged alphabetically by author, except for the Faulkner dissertations which are are filed as a cluster, alphabetically by author. Access to the dissertations is through the card catalog. Dissertations are given full cataloging, including subject cards. Dissertation Abstracts may also be profitably used, particularly when studying William Faulkner. The user may then examine the abstract before continuing on

Micro
Film Labatt, Blair Plowman, 1947-
FAULKNER Faulkner the storyteller / Blair
Plowman Labatt. -- 1974.
MICRO 242 leaves ; 28 cm.
Microfilm of typescript. Ann Arbor,
Mich. : University Microfilms, 1974. --
1 reel ; 35 mm.
Thesis--University of Virginia.
Bibliography: leaves [237]-242.

1. Faulkner, William, 1897-1962.
I. Title

NWM 09 MAY 30 SKL YWMMnt

Catalog Card for William Faulkner Dissertation
(Main card catalog)

with the dissertation itself. Because the Faulkner dissertation collection is reasonably comprehensive, the researcher may confidently assume that the collection contains the Faulkner dissertation needed. As an aside, Dissertation Abstracts is retained in printed form only for the most recent 5 years; earlier volumes are on microfilm in the Moore Wing.

CHAPTER 7

MISCELLANEOUS

The Microfiche College Catalog Collection (Microfiche; Periodical Room)

College catalogs have long been a difficult item for libraries to collect. Many colleges and universities have begun to charge higher fees for their catalogs, no longer sending them on a complimentary basis. Maintaining an up-to-date collection also took increased amounts of staff time.

A commercial vendor perceived this problem in libraries and made available a microfiche collection of college catalogs. This collection is available in the Periodical Room, USMA library. There are year-by-year collections; some schools do not always publish a new catalog every year.

To use the collection, consult the printed indexes which accompany the microfiche file. There are indexes by "Name - only" and by "State and Name". The indexes provide the year of the collection and the fiche number. Each year of the collection has color coded fiche and eye-legible headings. More than one college catalog may be on a single fiche.

American Periodical Index to 1850 (Microprint; Moore Wing)

This index was compiled as a Works Progress Administration project of the 1930's. A microprint copy of the cards is available in the Periodical Room. The index is based on a detailed analysis of about 340 American magazines published from 1730 to 1860. All cultural aspects of American life are to be found in the files. It is difficult to use as it was not assembled by experienced indexers. The user must often search different headings for the same subject. There are separate indexes for Prose, Fiction, Poetry, Book Reviews, Songs, and Subject. The Subject section is strong in names of persons and geographic places.



College Catalog Microfiche Collection
Periodical Room

U.S. Library of Congress Name Authority. (Micro-
fiche; Technical Services Division)

This is a microfiche publication which is of primary use to professional librarians. It is used to verify the correct form of personal or corporate name used by the Library of Congress.

INDEXES

The index is divided into two sections: 1. an author, title, and personal-name-as-subject section, and 2. a topical subject section. Reference books and guide books are included in the name/title index. Only the more significant collections of the Special Collections holdings were indexed. The topical subject section cannot analyze such diverse collections as the LAC in any detail. Such an index would require a separate book. It is included to provide broad indications of collections which would merit closer examination.

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